

GREATER LETABA MUNICIPALITY



SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

1st Quarter Institutional Performance
Report
2015/16

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Vision and Mission

The strategic vision of the organisation sets the long term goal the Municipality wants to achieve. The vision of Greater Letaba Municipality is:

"To be an outstanding agro-processing and eco-cultural tourism hub".

The strategic mission speaks about what the purpose of Greater Letaba Municipality is:

The mission of Greater Letaba Municipality is to ensure an effective, efficient and economically viable municipality through:

- Provision of accountable, transparent, consultative and co-operative governance.
- Improving the quality of life through economic development and poverty alleviation.
- Provision of sustainable services.
- Ensuring a safe and healthy environment.

Strategy map

The Strategy Map depicts the strategic objectives on how Greater Letaba Municipality will be able to become an outstanding agro-processing and eco-cultural tourism hub while providing sustainable and affordable services to all. These objectives were positioned in terms of the Balanced Scorecard Perspectives being: Learning and Growth; Institutional Processes; Financial results and Community Satisfaction. All operational outputs (projects, initiatives and process) as contained within the SDBIP are aligned to the attainment of one or more of these objectives.



SDBIP 15/16 1st QUARTERLY PERFORMNACE ANALYSIS			
KPA	# of indicators	Achieved	Not Achieved
MTOD	28	25	3
BSD	65	37	28
LED	12	5	7
MFMW	21	13	8
GGPP	23	19	4
	149	99	50
		64%	36%
ORGANISATIONAL 1ST QUARTER PERFORMANCE			64%

Basic Service Delivery Challenges

- No land-use applications were processed in the quarter review due to the new legislation (SPLUMA).
- Contractors for the following projects were not appointed:
 - Itieleng Sekgosese street paving
 - Refilwe street paving
 - Mmamakata Raselaka street paving
 - Lemondokop street paving
 - Sephukubye street paving
 - Seatlaleng street paving
 - Mohlakong street paving

Local Economic Development challenges

- Late appointment of contractors
- Sekgopo youth centre, Ga-Kgapane youth centre, Roerfontein youth centre, Mokwakwaila youth centre, Madumeleng old age, Roerfontein old facility and Ga-Kgapane Old age facility were not advertisement.

Municipal Financial Viability challenges

- Low revenue collection
(R 5 207 764.00 was billed and R 8 470 425 due to the money received on debt charges)
- Less numbers of consumers registering on the Indigent register
- Draft revenue strategy not reviewed

GGPP challenges

- Delay in appointment of service provider
- Specifications for the podium and folding tables not submitted to Supply chain management
- Contractor for land fill site in Maphalle not appointed

Monthly Projections of Revenue for Each Source

Sources of Revenue	1st Quarter Target (July'15 to Sept '15)	1st Quarter Actual Performance	Variance	Remarks	Challenges	Corrective measures	Evidence required
Property rates	1 669	2 430	-761	Target Achieved	None	None	Billing VS Collection
Service charges-electricity revenue	4 226	1 768	2 458	Target not Achieved	Consumers are reluctant to pay accounts	Continue to implement cut offs	Billing VS Collection
Services Charges- refuse revenue	1072	1 009	63	Target not Achieved	Consumers are reluctant to pay accounts	continuo to follow up on accounts	Billing VS Collection
Rental of Facilities and Equipment	16	22	-6	Target Achieved	None	None	Billing VS Collection
Interest earned-external investments	946	866	80	Target not Achieved	Momentum Investment surrendered	None	Billing VS Collection
Interest Earned- Outstanding Debtors	1 469	1 807	-338	Target Achieved	None	None	Billing VS Collection
Dividends received	-						Billing VS Collection
Fines	88	44	44	Target not Achieved	Less fines issued	None	Billing VS Collection
Licenses and Permits	1 469	733	763	Target not Achieved	Renewal decreased due to less people registering	To conduct awareness for the service	Billing VS Collection
Agency services	455	433	22	Target not Achieved			Billing VS Collection
Transfers recognised- operational	78 145	87 978	-9833	Target Achieved	None	None	Billing VS Collection
Other Revenue	754	753	1	Target Achieved	None	None	Billing VS Collection
Transfers recognised- Capital	21 000	21 000	0	Target Achieved	None	None	Billing VS Collection

Total Revenue by Source	109 231	121 598	-12 237	Target not AChieved	Not all billed services were received	Introduce more options for payment	
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KPA 1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

KEY PERFORMANCE INDICATORS

OUTCOME NINE (OUTPUT 1: IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT, OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES)

Strategic Objective	Municipal Programmes	Measurable Objectives	Key Performance measures/ Indicator	Baseline / Status	Annual Target (30/06/2016)	Budget 2015/16	1st Quarter Target (1 Jul-30 Sept 2015)	Actual Performane	Remarks	Challenges	Interventions/ Corrective measures	Responsible person	Evidence requires
Integrated Sustainable Development	IDP	Approval of the process by 31 July 2015	Approval of 2015/16 IDP/Budget/ PMS Process Plan by council by 31 July 2016	31/07/2014	31/07/2015	Operational	31/07/2015	Target Achieved	IDP/Budget/PMS process plan approved by council on the 30 July 2015	None	None	Director INDEP	Council Approved IDP/ Budget/ PMS Process plan
Improved Governance and Organisational Excellence	PMS	To ensure quarterly reporting and compliance	# of Quarterly performance reports compiled and submitted to Council within 30 days after the end of each quarter	4 Quarterly performance reports compiled	4 Quarterly performance reports compiled	Operational	1 Quarterly performance report compiled	Target Achieved	1 Quarterly report compiled and approved by council on the 30 August 2015	None	None	Municipal Manager	Council approved Quarterly reports
Improved Governance and Organisational Excellence	PMS	To ensure that S57 Managers sign the performance agreements within 30 days after adoption of the final SDBIP.	Signing of performance agreements within 30 days after the approval of the SDBIP.	07/07/2014	31/07/2015	Operational	31/07/2015	Target Achieved	All Senior managers signed their performance agreements before the due date	None	None	Municipal Manager	Signed Performance Agreements for Sec 54 & 56 Managers
Improved Governance and Organisational Excellence	PMS	To ensure quartely assessments for S54 & 56 Managers is conducted within 30 days after the end of the quarter.	# of Individual performance assessments conducted in 2015/16 financial year	0	2 Individual performance conducted	Operational	1 Individual performance conducted	Target not Achieved	The Individual performance assessments will be conducted in the second quarter	The assessments will be conducted in the second quarter	The assessments will be conducted in the second quarter	Municipal Manager	Performance Assessments report
Improved Governance and Organisational Excellence	PMS	To ensure municipal reporting and compliance	Submission of Annual Institutional Performance report as per Sec 46 of the MFMA	30/08/0014	30/08/2015	Operational	30/08/2015	Target Achieved	Annual Performance report compiled and submitted to Cogshita and Treasury on the 30 August 2015	None	None	Municipal Manager	Dated proof of submission to CoGHSTA, Provincial and National Treasury
Improved Governance and Organisational Excellence	Legal Services	To improve effecience and effectiveness of municipal administration	% in developing Service Level Agreements within 30 days after the appointment of Service provider	New Indicator	100%	Operational	100%	Target Achieved.	All service providers appointed were given Service Level Agreements	None	None		Service Level Agreements signed within 30 days after appointment

KPA 1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

KEY PERFORMANCE INDICATORS

OUTCOME NINE (OUTPUT 1: IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT, OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES)

Improved Governance and Organisational Excellence	Internal Audit	To ensure functionality of Audit committee within the financial year.	# of Audit Committee meetings held per quarter.	2 Audit Committee meetings held	4 Audit Committee meetings held	Operational	1 Audit Committee meeting held	Target Achieved	2 Audit Committee meetings held	None	None	Municipal Manager	Agenda, Minutes & Attendance register
Improved Governance and Organisational Excellence	Risk	To ensure functionality of Risk committee within the financial year.	# of Risk Committee meetings held per quarter.	2 Risk Committee Meetings held	4 Risk Committee Meetings held	Operational	1 Risk Committee Meetings held	Target Achieved	1 Risk Committee meeting held in the quarter	None	None	Municipal Manager	Agenda, Minutes & Attendance register
Improved Governance and Organisational Excellence	Internal Audit	To conduct quarterly assessment on municipal performance.	# of performance audit reports issued per quarter.	1 Performance audit reports issued	4 Performance audit reports issued	Operational	1 Performance audit reports issued	Target Achieved	1 Performance audit report issued	None	None	Municipal Manager	Performance Audit report tabled in council and resolution
Improved Governance and Organisational Excellence	Internal Audit	To develop annual year internal audit plan and implement by 30 June 2016.	Approved audit plan and % of the IA plan implementation.	60% IA plan implementation	100% IA plan implementation	Operational	25% IA plan implementation	N/A	N/A	N/A	N/A	Municipal Manager	Updated IA Plan register
Improved Governance and Organisational Excellence	Internal Audit	To attain Clean Audit by ensuring compliance to all governance; financial management and reporting requirements by 12 December 2015	% of internal audit issues resolved (# of Internal Audit issues resolved / # of issues raised)	90% Internal audit issues resolved	100% internal audit issues resolved	Operational	25% internal audit issues resolved	N/A	N/A	N/A	N/A	Municipal Manager	resolved AG issues and POE submitted
Improved Governance and Organisational Excellence	Risk management	To ensure effective implementation of risk mitigations actions 30 June 2015.	% of Risk issues resolved (# Risk issues implemented / resolved / # of risks identified)	85% Risk issues resolved	100% Risk issues resolved	Operational	25% Risk issues resolved	N/A	N/A	N/A	N/A	Municipal Manager	Resolved Risk issues and POE submitted

**2015/16 CAPITAL WORKS PLAN
SUMMARY OF CAPITAL AND OPERATIONAL PROJECTS PER RESPONSIBLE MANAGER**

Vote Nr	Key Performance Area	Strategic Objective	Programme	Measurable Objective	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1 Target	Quarter 2 Actual Performance	Remarks	Challenges	Interventions/ Corretive measures	Evidence required
34	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing of 2 Printers (Salary & Revenue Section) by 30 June 2016.	2 Printers	01/07/2015	30/06/2016	Director Corp	GLM	300 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
34	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing of an Advance Scanner (Huge MB) by 30 June 2016	Advance Scanner (Huge)	01/07/2015	30/06/2016	Director Corp	GLM	40 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
34	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Upgrading of Telephone Management System by 31 March 2016	Telephone Management System	01/07/2015	31/03/2016	Director Corp	GLM	150 000	Develop and submit specification to SCM for advertisement, Advertise and appoint service provider	Target Achieved	Quatations for upgrading the telephone systems was sourced	None	None	Completion certificate
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing and Installation of Brail Printer Software by 31 March 2016	Brail Printer System	01/07/2015	31/03/2016	Director Corp	GLM	100 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing and Installation of Alli-Cad software by 31 March 2016	Alli-Cad Software	01/07/2015	31/03/2016	Director Corp	GLM	100 000	Develop and submit specification to SCM for advertisement	Target Not Achieved	Delay in submitting the specifications to Supply chain			Installation certificate
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing and Installation of Call Log System by 31 March 2016	Call Log System	01/07/2015	31/03/2016	Director Corp	GLM	100 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing and Installation of 10 Air Conditioners by 30 June 2016	Air Conditioners	01/07/2015	31/03/2016	Director Corp	GLM	50 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of Recording Machine by 30 June 2016	Recording Machine	01/07/2015	31/03/2016	Director Corp	GLM	20 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Assets Management	Purchase and Deliver of 2 Vehicles for Registry and Senwamokgope by 30 June 2016	2 Vehicles for Registry and Senwamokgope	01/07/2015	31/03/2016	Director Corp	GLM	200 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
34	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of a Refrigerator by 31 March 2016	Refrigerator	01/07/2015	31/03/2016	Director Corp	GLM	5 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of Mobile Filing Unit by 31 March 2016	Mobile Filing Unit	01/07/2015	31/03/2016	Director Corp	GLM	200 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note

Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of 2 Aqua Cooler Bottles by 31 March 2016	Aqua Cooler Bottles	01/07/2015	31/03/2016	Director Corp	GLM	4 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of 2 Aqua Cooler by 31 March 2016	Aqua Cooler	01/07/2015	31/03/2016	Director Corp	GLM	8 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of Shredding Machine by 31 March 2016	Shredding Machine	01/07/2015	31/03/2016	Director Corp	GLM	5 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of Microwave machine by 31 March 2016	Microwave machine	01/07/2015	31/03/2016	Director Corp	GLM	1 500	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchase of Steel Fence and Gate for Senwamokgope sub-office by 31 March 2016	Steel Fence and Gate	01/07/2015	31/03/2016	Director Corp	GLM	20 000	Submit specifications to SCM for procurement	Target Achieved	Specifications submitted to SCM	None	None	completion certificate
Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchase of Counter (Security Burglar) Registry by 31 March 2016	Counter for Registry (Security Burglar)	01/07/2015	31/03/2016	Director Corp	GLM	15 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	completion certificate
Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchase of URNS for Mokwakwaila and Kgapanne by 31 March 2016	URNS (Mokwakwaila and Kgapanne)	01/07/2015	31/03/2016	Director Corp	GLM	1 200	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchase of Picture Camera by 31 March 2016	Picture Camera	01/07/2015	31/03/2016	Director Corp	GLM	15 000	Submit specifications to SCM	Target Not Achieved	Specifications not submitted	Delay in submitting to SCM	Submit specifications to SCM in the second quarter	Proof of purchase

KPA 2 : BASIC SERVICE DELIVERY INDICATORS

OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES, OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORKS PROGRAMME

Vote Nr	Strategic Objective	Programme	Measurable Objective	KPI Unit of measure	Baseline / Status	Annual Target (30/06/15)	Budget 2014/2015	1st Quarter Target (1 Jul-30 Sept 2015)	Actual Performnace	Remarks	Challenges	Interventions/ Corrective measures	Responsible Person	Evidence required
32	Integrated and Sustainable Human Settlement	Spatial Planning	To ensure that land use applications are processed within 90 days of receipt.	% of land use applications processed (# of applications received / # of land use applications processed) within 90 days of receipt	80% applications processed	100% applications processed	Operational	25% applications processed	Target Not Achieved	0% applications processed, 2 Land use applicatios received and 0 processed	The new legislation does not allow the province to process the applications	Request the District to assist with the activiAppoint and train	Director INDEP	Dated proof of processed applications
32	Access to Sustainable Basic Services	Waste management	Provision of waste removal	# of HH with access to refuse removal at least once a week	4654 HH with access to refuse removal at least once a week	4654 HH with access to refuse removal at least once a week	Operational	4654 HH with access to refuse removal at least once a week	Target Achieved	4654 HH have access to refuse removal at least once a week	None	None	Director COMM	Rooster/ waste management reports
32	Access to Sustainable Basic Services	Waste management	Provision of waste removal	Deadline for Construction of Guard house, way bridge and , Office block completed and development of 2 dumping cell.	Designs for Maphalle Land fill site completed	Construction of Guard house, way bridge and , Office block completed and development of 2 dumping cell.	R 3 000 000 (Capital)	Specifications submitted to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Director COMM	Payment certificates
32	Access to Sustainable Basic Services	Roads	To ensure access to municipal roads	# of Km of gravel roads upgraded to paving	75km paved	42km of paved	Capital	Develop specification and submit to SCM unit for advertisement	Target Achieved	Road projects were advertised on the 10 July 2015	None	None	Director INDEP	Handover reports / Practical completion certificate
52	Access to Sustainable Basic Services	Electricity	To ensure provision of electricity services	# of HH with access to electricity services	56905 HH with access to electricity services	56905 HH with access to electricity services	Operational	56905 HH with access to electricity services	Target Achieved	None	None	None	Director INDEP	Electricity reports

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Vote Nr	Key Performance Area	Strategic Objective	Programme	Measurable Objective	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1 Target	Quarter 2 Actual Performance	Remarks	Challenges	Interventions/ Corrective measures	Evidence required
62	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	Access to municipal roads by 31 March 2016	Construction of Ga-Kgapane Storm water channels	01/07/2015	31/03/2016	Director INDEP	GLM	2 400 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
62	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	Purchasing of pedestrian roller by 31 March 2015	Pedestrian roller	01/07/2015	31/03/2016	Director INDEP	GLM	120 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
62	Basic Service Delivery	Access to Sustainable Basic Services	Roads & Stormwater	Purchasing of walker compactor by 31 March 2016	Purchasing of walker compactor	01/07/2015	31/03/2016	Director INDEP	GLM	50 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads	Rehabilitation of Modjadiskloof street for 2km by 30 June 2016	Rehabilitation of Modjadiskloof street	01/07/2015	30/06/2016	Director INDEP	GLM	4 000 000	Develop specification and submit to SCM unit for procurement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads	Rehabilitation of street at Ga-Kgapane for 2km by 30 June 2016	Rehabilitation of Ga-Kgapane street	01/07/2015	30/06/2016	Director INDEP	GLM	4 000 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads	Upgrading of street from gravel to paving blocks for 1.8km by 30 June 2016	Ilieleng- Sekgosese Street Paving	01/07/2015	30/06/2016	Director INDEP	GLM	5 300 000	Advertise tender to appoint contractors	Target Not Achieved	Engineer not appointed	Delay in appointment of the Engineer	Fastrack the process of appointment of the Engineer	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads	Upgrading of street from gravel to concrete paving blocks for 1.8km by 30 June 2016	Refilwe Street Paving	01/07/2015	30/06/2016	Director INDEP	GLM	5 300 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor	Delay in appointment of the Engineer	Fastrack the process of appointing the contractor	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads	Upgrading of street from gravel to concrete paving blocks for 1.8km by 30 June 2016	Mmamakata Raselaka Street Paving	01/07/2015	30/06/2016	Director INDEP	GLM	5 300 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor	Delay in appointment of the Engineer	Fastrack the process of appointing the contractor	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads	Upgrading of street from gravel to concrete paving blocks for 1.8km by 30 June 2016	Lemondokop Street Paving	01/07/2015	30/06/2016	Director INDEP	GLM	5 000 000	Advertise tender to appoint contractors	Target Not Achieved	Engineer not appointed	Delay in appointment of the Engineer	Fastrack the process of appointing the contractor	Completion certificate
	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Sephukubje by 30 June 2016	Sephukubje Street Paving	01/07/2015	30/06/2016	Director INDEP	MIG	4 210 240	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor	Delay in appointment of the Engineer	Fastrack the process of appointing the contractor	Completion certificate
	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Seatlaleng by 30 June 2016	Seatlaleng Street Paving	01/07/2015	30/06/2016	Director INDEP	MIG	6 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor	Delay in appointment of the Engineer	Fastrack the process of appointing the contractor	Completion certificate
	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Mohlakong by 30 June 2016	Mohlakong Street paving	01/07/2015	30/06/2016	Director INDEP	MIG	6 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor	Delay in appointment of the Engineer	Fastrack the process of appointing the contractor	Completion certificate
	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Matshelapata by 30 June 2016	Matshelapata Street Paving	01/07/2015	30/06/2016	Director INDEP	MIG	6 000 000	Advertise tender to appoint contractors	Target Not Achieved	Engineers appointed, Contractor not	Delay in appointing the Engineers	Fastrack the process of appointing the contractor	Completion certificate

	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Shawela by 30 June 2016	Shawela Street Paving	01/07/2015	30/06/2016	Director INDEP	MIG	6 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointing the contractor	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Sekgopo-Maboying by 30 June 2016	Sekgopo-Maboying Street Paving	01/07/2015	30/06/2016	Director INDEP	MIG	6 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointing the contractor	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Thlothlokwe by 30 June 2016	Thlothlokwe street paving	01/07/2015	30/06/2016	Director INDEP	MIG	6 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Shamfana by 30 June 2016	Shamfana Street Paving	01/07/2015	30/06/2016	Director INDEP	MIG	6 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Roads (MIG)	Upgrading of street from gravel to concrete paving blocks for 1.8km at Kherobeni by 30 June 2016	Kherobeng Street Paving	01/07/2015	30/06/2016	Director INDEP	MIG	6 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Transport	Planning and designing of taxi rank at Khosotupa by 30 June 2015	Khosotupa Taxi Rank	01/07/2015	30/06/2016	Director INDEP	GLM	2 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Transport	Construction of taxi rank at Wholesale by 30 June 2015	Wholesale Taxi Rank	01/07/2015	30/06/2016	Director INDEP	GLM	2 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Transport	Construction of taxi rank at Mamphakati by 30 June 2015	Mamphakati Taxi Rank	01/07/2015	30/06/2016	Director INDEP	GLM	2 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Transport	Ga-Kgapane Taxi rank paving and storage tank by 30 June 2016	Ga-Kgapane Taxi Rank	01/07/2015	30/06/2016	Director INDEP	GLM	480 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community services	Construction of Shotong Library by 30 June 2016	Shotong Library	01/07/2015	30/06/2016	Director INDEP	GLM	2 600 000	Advertise tender to appoint contractors	Target Not Achieved	Engineers not appointed	Delay in appointing the Engineers		Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community services	Construction of Rotterdam Library by 30 June 2016	Rotterdam Library	01/07/2015	30/06/2016	Director INDEP	GLM	2 600 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community services (MIG)	Construction of Mokwakwaila Library by 30 June 2016	Mokwakwaila Library	01/07/2015	30/06/2016	Director COMM	GLM	1 000 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
	Basic Service Delivery	Access to Sustainable Basic Services	Community services	Construction of Matshwi Community Hall by 30 June 2016	Matshwi Community Hall	01/07/2015	30/06/2016	Director COMM	GLM	2 400 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community services	Construction of Mohlele Community Hall by 30 June 2016	Mohlele Community Hall	01/07/2015	30/06/2016	Director COMM	GLM	2 400 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community services	Construction of Mamaila-Kolobetona Community Hall by 30 June 2016	Mamaila - Kolobetona Community Hall	01/07/2015	30/06/2016	Director COMM	GLM	2 400 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community services	Construction of Shamfana Community Hall by 30 June 2016	Shamfana Community Hall	01/07/2015	30/06/2016	Director COMM	GLM	2 400 000	Advertise tender to appoint contractors	Target Not Achieved	Engineer appointed, finalising designs	Delay in appointing the Engineers		Completion certificate

	Basic Service Delivery	Access to Sustainable Basic Services	Community services	Construction of Ward 2 Community Hall by 30 June 2016	Ward 2 Community Hall	01/07/2015	30/06/2016	Director INDEP	GLM	2 400 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
	Basic Service Delivery	Access to Sustainable Basic Services	Community services	Construction of Ward 5 Community Hall by 30 June 2016	Ward 5 Community Hall	01/07/2015	30/06/2016	Director INDEP	GLM	2 400 000	Advertise tender to appoint contractors	Target Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Contribution from MIG	Planning and designing of Goedplass Community Hall by 30 June 2016	Goedplass Community Hall	01/07/2015	30/06/2016	Director INDEP	MIG	270 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Technical / Design report
29	Basic Service Delivery	Access to Sustainable Basic Services	Contribution from MIG	Planning and designing of Thakgalane Community Hall by 30 June 2016	Thakgalane Community Hall	01/07/2015	30/06/2016	Director INDEP	MIG	270 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Technical / Design report
29	Basic Service Delivery	Access to Sustainable Basic Services	Contribution from MIG	Planning and designing of Ntata Community Hall by 30 June 2016	Ntata Community Hall	01/07/2015	30/06/2016	Director INDEP	MIG	271 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Technical / Design report
	Basic Service Delivery	Access to Sustainable Basic Services	Community services (MIG)	Purchasing of 2000 Chairs and 10 Tables for Mokwakwaila and Senwamokgope Community Halls by 31 March 2016	2000 Chairs and 10 Tables for Mokwakwaila and Senwamokgope Community Halls	01/07/2015	31/03/2016	Director COMM	GLM	100 000	Develop, Submit terms of references to SCM.	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Mamanyoha Sports Complex by 30 June 2016	Mamanyoha Sports Complex	01/07/2015	30/06/2016	Director INDEP	GLM	6 414 503	Advertise tender to appoint contractors	Target Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Rotterdam Sports Complex by 30 June 2016	Rotterdam Sports Complex	01/07/2015	30/06/2016	Director INDEP	GLM	6 414 503	Advertise tender to appoint contractors	Target Achieved	Project advertised, Contractor not	Delay in appointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Planning and designing of Madumeleng/Shoting Sports Complex by 30 June 2016	Madumeleng/Shoting Sports Complex	01/07/2015	30/06/2016	Director INDEP	GLM	500 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Technical / Design report
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Planning and designing of Thakgalane Sports Complex by 30 June 2016	Thakgalane Sports Complex	01/07/2015	30/06/2016	Director INDEP	GLM	500 000	Develop terms of reference and submit to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Technical / Design report
52	Basic Service Delivery	Access to Sustainable Basic Services	Electricity	Upgrading of electricity infrastructure at Modjadiskloof for compliance with NER by 31 March 2016	Upgrade of Electricity to NER Standards	01/07/2015	30/06/2016	Director INDEP	GLM	1 000 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
25	Basic Service Delivery	Access to Sustainable Basic Services	Street Lighting	Installation Energy Efficient Street light by 31 March 2016	Energy Efficient Street light	01/07/2015	31/03/2016	Director INDEP	GLM	500 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Progress report
25	Basic Service Delivery	Access to Sustainable Basic Services	Electricity	Installation of Prepaid Meters in Mokgoba Village by 31 March 2016	Prepaid meters in Mokgoba	01/07/2015	31/03/2016	Director INDEP	GLM	640 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Progress report
25	Basic Service Delivery	Access to Sustainable Basic Services	Traffic and Licensing	Purchasing of Road Block Trailer and Equipment by 31 March 2016	Road Block Trailer and Equipment	01/07/2015	31/03/2016	Director COMM	GLM	250 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
25	Basic Service Delivery	Access to Sustainable Basic Services	DLTC	Purchase and Installation of Strong Room in Modjadiskloof by 31 March 2016	Strong room Modjadiskloof DLTC	01/07/2015	31/03/2016	Director COMM	GLM	250 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
25	Basic Service Delivery	Access to Sustainable Basic Services	DLTC	Relocation of DLTC by 31 December 2016	Relocation of DLTC	01/07/2015	31/03/2016	Director COMM	GLM	250 000	Develop specification and submit to SCM unit for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate

25	Basic Service Delivery	Access to Sustainable Basic Services	DLTC	Purchase and Installation of Cubicles and Bullet proof Glass for DLTC by 31 March 2016.	Cubicle and Bullet proof Glass for DLTC	01/07/2015	31/03/2016	Director COMM	GLM	250 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
25	Basic Service Delivery	Access to Sustainable Basic Services	DLTC	Completion for constructing Modjadjiskloof DLTC by 31 March 2016.	Completion of Modjadjiskloof DLTC	01/07/2015	31/03/2016	Director COMM	GLM	250 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
34	Basic Service Delivery	Access to Sustainable Basic Services	Waste Management	Construction of landfill site at Maphalle village by 31 March 2016	Maphalle Landfill Site	01/07/2015	30/06/2016	Director COMM	GLM	3 000 000	Advertise tender to appoint contractors	Target Not Achieved	Delay in appointment of the Contractor	Advertisement		Completion certificate
	Basic Service Delivery	Access to Sustainable Basic Services	Waste Management	Rehabilitation of Old Modjadjiskloof Dumping Site	Modjadjiskloof Dumping site	01/07/2015	31/03/2016	Director COMM	GLM	2 500 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
22	Basic Service Delivery	Access to Sustainable Basic Services	Waste Management	Purchasing of Swivel Bins by 31 March 2016	Swivel Bins	01/07/2015	31/03/2016	Director COMM	GLM	150 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
32	Basic Service Delivery	Access to Sustainable Basic Services	Waste Management	Purchasing of Skips Bins by 31 March 2016	Skips Bins	01/07/2015	31/03/2016	Director COMM	GLM	250 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
32	Basic Service Delivery	Access to Sustainable Basic Services	Parks and Recreation	Upgrading of Ga-Kgapane Parks Below Civic Centre by 30 June 2016	Ga-Kgapane Parks Below Civic centre	01/07/2015	30/06/2016	Director COMM	GLM	300 000	Advertise tender to appoint contractors	Target Not Achieved	Contractor not appointed	Delay in submitting of the designs by the service provider		Completion certificate
32	Basic Service Delivery	Access to Sustainable Basic Services	Parks and Recreation	Purchasing of 7 Chain Saws by 31 December 2015	Chain Saws	01/07/2015	31/12/2015	Director COMM	GLM	92 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
32	Basic Service Delivery	Access to Sustainable Basic Services	Sports, Art and Recreation	Purchasing of Electric Lawn Mower by 31 March 2016	Electric Lawn Mower	01/07/2015	31/12/2015	Director COMM	GLM	20 000	Develop and submit specification to SCM for procurement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
32	Basic Service Delivery	Access to Sustainable Basic Services	Sports, Art and Recreation	Purchasing of Car Trailer by 31 march 2016	Car Trailer	01/07/2015	31/12/2015	Director COMM	GLM	30 000	Develop and submit specification to SCM for procurement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
32	Basic Service Delivery	Access to Sustainable Basic Services	Sports, Art and Recreation	Purchasing of Drive on Lawn Mower by 31 March 2016	Drive on Lawn Mower	01/07/2015	31/12/2015	Director COMM	GLM	150 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
32	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Fencing of the New Cemetery by 30 June 2016	Cemetery Fencing	01/07/2015	30/06/2016	Director COMM	GLM	1 000 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
34	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Purchasing of Fire Extinguisher by 31 March 2015	Fire Extinguishers	01/07/2015	31/03/2016	Director COMM	GLM	300 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing and Installation of Civil Designer Software by 31 March 2016	Civil Designer Software	01/07/2015	31/03/2016	Director Corp	GLM	100 000	Develop and submit specification to SCM for advertisement	Target Not Achieved	Delay in submitting the specifications to Supply chain			Installation certificate
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing of Traffic System Upgrade by 31 March 2016	Traffic System Upgrade	01/07/2015	31/03/2016	Director COMM	GLM	100 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
32	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Building	Refurbishment of Municipal Workshop and Stores	Municipal Workshop and Stores	01/07/2015	30/06/2016	Director INDEP	GLM	500 000	Develop and Submit Specifications to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate

KPA 3 : LOCAL ECONOMIC DEVELOPMENT

KEY PERFORMANCE INDICATORS

OUTCOME 9: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME

Vote Nr	Strategic Objective	Municipal Programmes	Measurable Objectives	Key Performance measures/ Indicator	KPI Unit of measure	Baseline / Status	Annual Target (30/06/2016)	Budget 2015/16	1st Quarter Trget (1 Jul-30 Sept 2015)	Actual Performance	Remarks	Challenges	Interventions / Corrective measures	Responsible Person	Evidence requires
	Improved Governance and Organisational Excellence	Improved local economy	Promotion of local economy	Total # of jobs created through municipal activities within a financial	Number	656 Jobs created	800 Jobs created	Operational	200 Jobs created	Target Achieved	527 Jobs created through CWP	None	None	Director INDEP	Proof for SMME s supported
	Improved Governance and Organisational Excellence	Improved local economy	Promotion of local economy	Total # of SMME s supported through Sypply Chain Management within a financial	Number	New Indicator	120 SMME s supported	Operational	30 SMME s supported	Target Achieved	41 SMME:s supported through supply chain process	None	None	CFO	Proof for SMME s supported
	Integrated Sustainable Development	Improved local economy	Promotion of local economy	# of EPWP reports submitted to Council within a financial	Number	12 EPWP reports generated	12 EPWP reports generated	Operational	3 EPWP reports generated	Target Achieved	3 EPWP reports generated	None	None	Director INDEP	EPWP reports
	Integrated Sustainable Development	Improved local economy	Coordination of Agriculture forums	# of Agriculture Forums coordinated per quarter	Number	3 Agriculture forums coordinated	4 Agriculture forums coordinated	Operational	1 Agriculture forum coordinated	Target Achieved	1 Agriculture forum coordinated	None	None	Director INDEP	Agenda, Minutes & Attendance register
	Integrated Sustainable Development	Marketing/ Branding	Marketing municipal initiatives	# of Marketing initiatives conducted within a financial	Number	4 Marketing iniatives conducted	4 Marketing initiatives conducted	Operational	1 Marketing iniatives conducted	Target Achieved	1 Marketing initiatives conducted	None	None	Director INDEP	proof for marketing initiated

**2015/16 CAPITAL WORKS PLAN
SUMMARY OF CAPITAL AND OPERATIONAL PROJECTS PER RESPONSIBLE MANAGER**

Vote Nr	Key Performance Area	Strategic Objective	Programme	Measurable Objective	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1 Target	Quarter 2 Actual Performance	Remarks	Challenges	Interventions/Corretive measures	Evidence required
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Sekgopo Youth Centre by 30 June 2016	Sekgopo Youth Centre	01/07/2015	30/06/2016	Director INDEP	GLM	2 250 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in apointment of the Engineer	Fastrack the process of appointment	Completion certificate
34	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Ga-Kgapane Youth Centre by 30 June 2016	Ga-Kgapane Youth Centre	01/07/2015	30/06/2016	Director INDEP	GLM	2 250 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in apointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Roerfontein Youth Centre by 30 June 2016	Roerfontein Youth Centre	01/07/2015	30/06/2016	Director INDEP	GLM	2 250 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in apointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Mokwawkwaila Youth Centre by 30 June 2016	Mokwawkwaila Youth Centre	01/07/2015	30/06/2016	Director INDEP	GLM	2 250 000	Advertise tender to appoint contractors	Target Not Achieved	Finalising designs	Delay in appointing the contrator	Fast track the appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Madumeleng Old Age Facility by 30 June 2016	Madumeleng Old Age Facility	01/07/2015	30/06/2016	Director INDEP	GLM	1 800 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in apointment of the Engineer	Fastrack the process of appointment	Completion certificate
29	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Roerfontein Old Age Facility by 30 June 2016	Roerfontein Old Age Facility	01/07/2015	30/06/2016	Director INDEP	GLM	1 800 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in apointment of the Engineer	Fastrack the process of appointment	Completion certificate
54	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Construction of Ga-Kgapane Old Age Facility by 30 June 2016	Ga-Kgapane Old Age Facility	01/07/2015	30/06/2016	Director INDEP	GLM	1 800 000	Advertise tender to appoint contractors	Target Not Achieved	Project advertised, Contractor not	Delay in apointment of the Engineer	Fastrack the process of appointment	Completion certificate

**KPA 4 MUNICIPAL FINANCIAL VIABILITY
KEY PERFORMANCE INDICATORS
OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY**

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures	KPI Unit of measure	Baseline / Status	Annual Target (30/06/15)	Budget 2014/2015	1st Quarter Target (1 Jul-30 Sept 2015)	Actual Performance	Remarks	Challenges	Interventions / Corrective measures	Responsible Person	Evidence required
50	Sustainable Financial Institution	Budget and Reporting	To effectively manage the financial affairs of the municipality within the financial year	Deadline for approval of Budget Planning schedule	Date	31/07/2014	31/07/2015	Operational	31/07/2015	Target Achieved	30/07/2015	None	None	CFO	Council approved Budget Planning schedule
	Sustainable Financial Institution	Revenue	To ensure improvement in revenue collection within a financial	% in Improvement of revenue collection	Percentage	revenue collection	75 revenue collection	Operational	25% revenue collection	Target not Achieved	18.5 % in revenue collection, Billed R 5 207 764 , Received R 8 470 425, the amount Added to the debt interest charged	Consumers not paying rates and taxes	the municipality introduced cut offs, Follow up on accounts.	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	Provision of free basic services within a financial	# of HH receiving free basic services	Number	835 HH received free basic service	1500 HH receiving free basic services	Operational	1500 HH receiving free basic services	Target not Achieved	259 HH on the Indigent register	Consumers are reluctant to register and illegal connections	To conduct awareness campaigns to invite consumers to apply	CFO	Indigent register
50	Sustainable Financial Institution	Budget and Reporting	To ensure that quarterly financial statements are prepared within 14 days after the end of each quarter.	# of quarterly financial statements submitted to the relevant authorities	Number	4 financial statements submitted	4 Financial statements submitted	Operational	1 Financial statement submitted	Target Achieved	1 Financial statement submitted to council	None	None	CFO	dated proof of submission Financial Statements
	Sustainable Financial Institution	Revenue Management	Review, adopt and implement Revenue Enhancement Strategy 30 June 2016	Revenue Enhancement Strategy	Document		01/07/2015	30/06/2016	Review and adoption of Draft Revenue Enhancement Strategy	Target not Achieved	Draft revenue strategy not reviewed	The Revenue Strategy not drafted	Review the Strategy in the second quarter	CFO	Council Approved Revenue Enhancement Strategy
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within a financial	Deadline of submitting unaudited financial statements by 31/08/2015	Date	30/08/2014	31/08/2015	Operational	31/08/2015	Target Achieved	Annual Financial Statements submitted on the 31st August 2015	None	None	CFO	Dated proof of submission of Unaudited AFS

	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within a financial	# of Sec 32 Register developed and updated	Number	New Indicator	12 Sec 32 register	Operational	3 Sec 32 registers	Target Achieved	Sec 32 registers compiled and submitted for council	None	None	CFO	Dated proof of Sec 32 register
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within a financial	# of Finance compliance report submitted to Treasuries & CoGHSTA	Number	12 Finance compliance report submitted	12 Finance compliance report submitted	Operational	3 Finance compliance report submitted	Target Achieved	3 Sec 71 reports compiled and submitted	None	None	CFO	Financial reports
	Sustainable Financial Institution	Budget and Reporting	To ensure compliance with legislation within a financial	Deadline for submission of monthly Sec 71 reports to Provincial treasury	Date	Within 10 working days	within 10 working days	Operational	Within 10 working days	Target Achieved	Sec 71 reports submitted within 10 days	None	None	CFO	Dated proof of submission
	Sustainable Financial Institution	Supply Chain Management	To Improve financial viability within a financial	Deadline for appointing Supply Chain Structures	Date	31/07/2014	31/07/2015	Operational	31/07/2015	Target Achieved	Specification committee, Evaluation Committee and Bid Adjudication committee appointed	None	None	Municipal Manager	Appointment Letters
50	Sustainable Financial Institution	Supply Chain Management	To ensure payment of service providers within 30 days of the submission of invoices.	Deadline for payments of invoices within 30 days of receipt	Days	Invoices was paid within 30 days	Payment of invoices within 30 days	Operational	Payment of invoices within 30 days	Target Achieved	Invoices are paid within 10 days of receipt	None	None	CFO	Dated proof of payment
	Sustainable Financial Institution	Assets Management	To ensure compliance with legislation within a financial	# Assets verifications conducted in line with GRAP standards	Number	2 Assets verifications conducted	4 Assets verifications conducted	Operational	1 Assets verifications conducted	Target not Achieved	Assets verification will be conducted in the second quarter	Assets verifications are conducted bi-annually as per the municipal policy	To adjust the indicator in the 3rd quarter to cater for the municipal policy	CFO	Quarterly Assets verification reports
50	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% capital budget spent as approved by Council	Percentage	70%	100% Allocation R173 850 507.00	Capital	25% R43 395 126.75 Capital Budget spent	Target not Achieved	R 36 651 978.00 21.08% spent	Delayed procurement processes	Adhere to the Procurement plan	CFO	Financial reports
50	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% MIG expenditure	Percentage	80%	100% Allocation R 55 692 000	Capital	25% R 13 923 000 MIG expenditure spent	Target not Achieved	R13 665 000.00 , 24.5 % spent	Delayed procurement processes	Adhere to the Procurement plan	CFO/ INDEP	Financial reports
50	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% FMG expenditure	Percentage	90%	100% Allocation R 1 675 000.00	Operational	25% R 418 750.00 FMG Expenditure spent	Target Achieved	R 439 978.00, 26 % spent	None	None	CFO	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% MSIG expenditure	Percentage	100%	100% Allocation R 930 000	Operational	25% MSIG expenditure	Target not Achieved	R 153 484.00, 16.5 % spent	the service provider for assets verification will be paid in the second quarter as per the Audit committee resolution	To adjust the indicator in the 3rd quarter to cater for the municipal policy	CFO	Financial reports
50	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% EPWP expenditure	Percentage	100%	100% Allocation R 1 489 000.00	Operational	25% , R 372 250.00 EPWP expenditure	Target Achieved	R 358 270.00, 24 % spent	The EPWP workers were less than the budgeted amount	To adjust the indicator in the 3rd quarter to cater for the municipal policy	CFO/ INDEP	Financial reports
	Sustainable Financial Institution	Expenditure Management	To effectively manage the financial affairs of the municipality within the financial year	% FBS expenditure	Percentage	100%	100% Allocation R 572 732.00	Operational	25% R 572 732.00 FBS expenditure	Target not Achieved	R 100 933.00 , 17.62% spent	Consumers not applying for Indigent relief	Conduct awareness campaigns on Indigent	CFO	Financial reports

**2015/16 CAPITAL WORKS PLAN
SUMMARY OF CAPITAL AND OPERATIONAL PROJECTS PER RESPONSIBLE MANAGER**

Vote Nr	Key Performance Area	Strategic Objective	Programme	Measurable Objective	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1 Target	Quarter 2 Actual Performance	Remarks	Challenges	Interventions/Corretive measures	Evidence required
34	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Puchasing of Money Counting Machine by 31 March 2016	Money Counting Machine	01/07/2015	30/06/2016	CFO	GLM	3 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
31	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing of 2 Mobile Overhead Projectors by 31 March 2016	Mobile Overhead Projectors	01/07/2015	31/03/2016	Director Corp	GLM	40 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Information Technology	Purchasing and Installation of Cash Power System by 31 March 2016	Cash Power System	01/07/2015	31/03/2016	Director Corp	GLM	150 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate

KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KEY PERFORMANCE INDICATORS

OUTCOME 9 (OUTPUT 5: DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL, OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY)

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures	Baseline	Annual Target (30/06/2016)	Budget 2015/2016	1st Quarter Target (1 Jul-30 Sept 2015)	Actual Performance	Remarks	Challenges	Interventions / Corrective measures	Responsible Person	Evidence required
	Improved Governance and Organisational Excellence	Council	To ensure functionality of Council committee within the financial year.	# of Council Meetings held per quarter	11 Council meetings held	4 Council meetings held	Operational	1 Council meetings held	Target Achieved	2 Council meetings held for the quarter under review	None	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Council	To ensure functionality of EXCO committee within the financial year.	# of EXCO meetings held per quarter.	11 EXCO meetings held	4 EXCO meetings held	Operational	4 EXCO meetings held	Target Achieved	2 EXCO meetings held for the quarter under review	None	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Council committee within the financial year.	# of Ward Committee reports submitted	348 ward committee reports submitted	348 ward committee reports submitted	Operational	87 ward committee reports submitted	Target Achieved	87 ward committee reports submitted	None	None	Manager (Mayors Office)	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Public Participation	To improve service delivery and public participation within a financial	# of Ward reports consolidated into Batho-Pele reports	New Indicator	11 Batho-Pele reports	Operational	11 Batho-Pele reports	Target Achieved	3 Batho-Pele reports generated	None	None	Director Copr/ Manager in Mayor s Office	Monthly Batho Pele reports
	Improved Governance and Organisational Excellence	Committees	To ensure functionality of Council within a financial	# of MPAC meetings held per quarter	14 MPAC meetings held	12 MPAC meetings held	Operational	3 MPAC meetings held	Target Achieved	4 MPAC meetings held	None	None	Manager (Mayors Office)	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Human Resource management	To ensure functionality of Council within a financial	# of LLF meetings held per month	6 LLF meetings held	12 LLF meetings held	Operational	3 LLF meetings held	Target Achieved	9 LLF meetings held	None	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Labour Relations	To ensure functionality of Municipality within a financial	% in implementation of LLF resolutions	60% of resolutions implemented	100% resolutions implemented	Operational	100% resolutions implemented	Target not Achieved	60% resolutions implemented	Retropective payments of cell phone allowance and travelling allowances not fully implemented.	To implement after Budget adjustment	Director Corp	Updated resolution reguster

KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KEY PERFORMANCE INDICATORS

OUTCOME 9 (OUTPUT 5: DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL, OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY)

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures	Baseline	Annual Target (30/06/2016)	Budget 2015/2016	1st Quarter Target (1 Jul-30 Sept 2015)	Actual Performance	Remarks	Challenges	Interventions / Corrective measures	Responsible Person	Evidence required
	Improved Governance and Organisational Excellence	Council	To ensure functionality of Council committee within the financial year.	# of Council Meetings held per quarter	11 Council meetings held	4 Council meetings held	Operational	1 Council meetings held	Target Achieved	2 Council meetings held for the quarter under review	None	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in the IDP review within a financial	# of IDP/Budget/ PMS REP Forum meetings held per quarter	5 IDP/Budget/PMS REP Forum meetings held	5 IDP/Budget/PMS REP Forum meetings held	Operational	1 IDP/Budget/PMS REP Forum meetings held	Target Achieved	1 REP Forum meeting held on the	None	None	Director INDEP	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in the IDP review within a financial	# of IDP/Budget/ PMS Steering Committee meetings held per quarter	Number (Accumulative)	5 IDP/Budget/PMS Steering Committee meetings held	5 IDP/Budget/PMS Steering Committee meetings held	1 IDP/Budget/PMS Steering Committee meetings held	Target Achieved	1 IDP/budget/PMS steering Committee meeting held	None	None	Director INDEP	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Public Participation	To ensure public involvement in the IDP review within a financial	# of Mayoral Imbizos held per quarter	4 Mayoral Imbizo held	4 Mayoral Imbizos held	Operational	1 Mayoral Imbizos held	Target Achieved	1 Mayoral Imbizo held for the quarter under review	None	None	Manager (Mayors Office)	Agenda & Attendance register
	Improved Governance and Organisational Excellence	Internal Audit	To ensure functionality of Audit committee within a financial	# of Audit Committee meetings held per quarter.	2 Audit Committee meetings held	4 Audit Committee meeting held	Operational	1 Audit Committee meetings held	Target Achieved	3 Audit Committee meeting held	None	None	Municipal Manager	Agenda, Minutes & Attendance register
	Improved Governance and Organisational Excellence	Risk	To ensure functionality of Risk committee within the financial year.	# of Risk Committee meetings held per quarter.	3 Risk Committee meeting held	4 Risk Committee meetings held	Operational	1 Risk Committee meetings held	Target Achieved	1 Risk Committee meeting held	None	None	Municipal Manager	Agenda, Minutes & Attendance register
	Improved Governance and Organisational Excellence	Internal Audit	To conduct quarterly assessment on municipal performance information within a financial	# of performance audit reports issued per quarter.	2 Performance audit reports issued	4 Performance audit reports issued	Operational	1 Performance audit reports issued	Target Achieved	3 Performance Audit Committee meeting held	None	None	Municipal Manager	Performance Audit report tabled in council and resolution

KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KEY PERFORMANCE INDICATORS

OUTCOME 9 (OUTPUT 5: DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL, OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY)

Vote Nr	Strategic Objective	Programmes	Measurable Objectives	Performance measures	Baseline	Annual Target (30/06/2016)	Budget 2015/2016	1st Quarter Target (1 Jul-30 Sept 2015)	Actual Performance	Remarks	Challenges	Interventions / Corrective measures	Responsible Person	Evidence required
	Improved Governance and Organisational Excellence	Council	To ensure functionality of Council committee within the financial year.	# of Council Meetings held per quarter	11 Council meetings held	4 Council meetings held	Operational	1 Council meetings held	Target Achieved	2 Council meetings held for the quarter under review	None	None	Director Corp	Agenda, Minutes & attendance register
	Improved Governance and Organisational Excellence	Internal Audit	To develop annual year internal audit plan and implement by 30 June 2016.	Approved audit plan and % of the IA plan implementation.	90% IA plan Implementation	100% IA plan implementation	Operational	25% IA plan implementation	N/A	N/A	N/A	N/A	Municipal Manager/ All Directors	Approved Internal Audit plan
	Improved Governance and Organisational Excellence	Internal Audit	To attain Clean Audit by ensuring compliance to all governance; financial management and reporting requirements by 12 December 2015	% of internal audit issues resolved (# of Internal Audit issues resolved / # of issues raised)	60% internal audit issues resolved	100% internal audit issues resolved	Operational	N/A	N/A	N/A	N/A	N/A	Municipal Manager/ All Directors	Proof of Internal Audit issues resolved
	Improved Governance and Organisational Excellence	Risk management	To ensure effective implementation of risk mitigations actions 30 June 2016.	% of Risk issues resolved (# Risk issues implemented / resolved / # of risks identified)	80% Risk issues resolved	100% Risk issues resolved	Operational	N/A	N/A	N/A	N/A	N/A	Municipal Manager/ All Directors	Resolved Risk issues and POE submitted

**2015/16 CAPITAL WORKS PLAN
SUMMARY OF CAPITAL AND OPERATIONAL PROJECTS PER RESPONSIBLE MANAGER**

Vote Nr	Key Performance Area	Strategic Objective	Programme	Measurable Objective	Project Name	Start Date	Completion date	Project Owner	Source of funding	Budget	Quarter 1 Target	Quarter 2 Actual Performance	Remarks	Challenges	Interventions/ Corretive measures	Evidence required
25	Basic Service Delivery	Access to Sustainable Basic Services	Traffic and Licensing	Purchasing of Traffic Blue Lights (2) by 31 December 2016	Traffic Blue Lights	01/07/2015	31/03/2016	Director COMM	GLM	10 000	Develop and submit specification to SCM for procurement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
25	Basic Service Delivery	Access to Sustainable Basic Services	Traffic and Licensing	Purchasing of 6 Stop Watchers	Stop Watchers	01/07/2015	31/03/2016	Director COMM	GLM	5 000	Develop and submit specification to SCM for procurement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
34	Basic Service Delivery	Access to Sustainable Basic Services	Waste Management	Construction of landfill site at Maphalle village by 31 March 2016	Maphalle Landfill Site	01/07/2015	30/06/2016	Director COMM	GLM	3 000 000	Advertise tender to appoint contractors	Target Not Achieved	Delay in appointment of the Contractor	Advertisement		Completion certificate
	Basic Service Delivery	Access to Sustainable Basic Services	Waste Management	Rehabilitation of Old Modjadjiskloof Dumping Site	Modjadjiskloof Dumping site	01/07/2015	31/03/2016	Director COMM	GLM	2 500 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Completion certificate
34	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Purchasing of Disaster Emergency lights by 31 December 2015	Emergency Disaster Lights	01/07/2015	31/12/2015	Director COMM	GLM	20 000	Develop and submit specification to SCM for procurement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
34	Basic Service Delivery	Access to Sustainable Basic Services	Community Services	Purchasing of Fire Extinguisher by 31 March 2015	Fire Extinguishers	01/07/2015	31/03/2016	Director COMM	GLM	300 000	Develop and submit specification to SCM for advertisement	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of 4 Suggestion Boxes by 31 march 2016	Suggestion Boxes	01/07/2015	31/03/2016	Director Corp	GLM	60 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of 4 Batho-Pele Banners by 31 March 2016	Batho-Pele Banners	01/07/2015	31/03/2016	Director Corp	GLM	15 000	Submit specifications to SCM	Target Achieved	Specifications submitted to SCM	None	None	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchase of 10 Folding Tables by 31 March 2016	10 Folding Tables	01/07/2015	30/06/2016	Director Corp	GLM	10 000	Submit specifications to SCM	Target Not Achieved	Specifications not submitted	Delay in subitting to SCM	Submit specifications to SCM in the second quarter	Delivery note
	Municipal Transformation and Development	Improved Governance and Organisational Excellence	Office Management	Purchasing of a Podium by 31 December 2015	Podium	01/07/2015	31/12/2015	Manager Mayors Office	GLM	10 000	Submit specifications to SCM and advertise	Target Not Achieved	Specifications not submitted	Delay in subitting to SCM	Submit specifications to SCM in the second quarter	Delivery note

ROLL OVER PROJECTS COMMITMENT REGISTER (OWN FUNDING)

No	Project / Initiative	Budget 2015/2015	Expenditure	Actual Performance / progress
1	Upgrading of streets -Kuranta	888 865.00	1 731 465.00	Complete
2	Modjadji Head Kraal Road	-	35 646.00	Complete
3	Ratjeke Street Paving - Consultant	1 080 624.00	969 094.00	Complete
4	Ga-Kgapane Street Upgrading - roll over (Consultant)	5 728 744.00	3 282 473.00	In progress
5	Upgrading of streets -Mokgoba	5 166 356.00	2 667 615.00	In progress
6	Upgrading of streets -Modjadji Valley	4 380 945.00	1 901 470.00	In progress
7	Senwamokgope Street Paving	2 588 264.00	942 786.00	In progress
8	Kgapane Stadium	822 112.00	422 287.00	In progress
9	Kgapane Stadium bridge	-	104 223.00	Complete
10	Senwamokgope Library	744 074.00	637 329.00	Project at roof level
11	Sekgopo Library	498 571.00	491 064.00	Project at roof level
12	Shawela access bridge		144 737.00	Complete
13	Mokwakwaila Library	141 378.00		Evaluation Stage
14	Seatlaleng Street Paving	80 000.00		Evaluation Stage
15	Mohlakong Street paving	137 754.00		Evaluation Stage
16	Sephukhubje Street paving	78 214.00		Evaluation Stage
17	Matshelapata Street paving - Roll over	395 061.00		Designs in Progress
18	Shawela Street paving - Roll over	189 562.00		Evaluation Stage
19	Sekgopo Street paving - Roll over	142 015.00		Complete
20	Tlotlokwe Street paving - Roll over	84 535.00		Evaluation Stage
21	Shamfana Street Paving -Roll over	400 000.00		Evaluation Stage
22	Kherobeng Street Paving - Roll over	349 440.00		Evaluation Stage
23	Goedplas Community Hall			Specification not submitted
24	Thakgalane Community Hall			Specification not submitted
25	Ntata Community Hall			Specification not submitted